

Under the leadership of Governor Kathy Hochul,
the Office of Non-Profit Affairs presents

Nonprofit Foundations

Engaging New York State & Funding Fundamentals

PARTNERSHIP WITH:

Council of Agency Executives



NOVEMBER

6



COUNCIL OF AGENCY EXECUTIVES

together we're better

**STAND
R  C
SOLID**

WELCOME

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Opening Remarks

Dr. Shannon Cleverley-Thompson
COAE Executive Director

Introduction of Today's Presenters

Larry Marx, COAE Program Committee Chair
Executive Director, The Children's Agenda

TODAY'S PRESENTERS

Lillian Padilla

Deputy Director of Nonprofit Affairs
New York State Executive Chamber



Cloe Andrade

Programs and Initiatives Manager
New York State Department of State



Department of State
Office of Faith & Nonprofit
Development Services

Kristen Hamilton

Assistant Director
New York State Grants Management



**Office of Information
Technology Services**

Susan Zimet

NYS Food & Anti-Hunger
Policy Coordinator



**Office of Temporary
and Disability Assistance**

NYS Executive Chamber Nonprofit Unit

- **Nonprofit Unit Website Resources**

<https://www.ny.gov/programs/new-york-state-nonprofit-unit>

- Unit Leadership
- Not-for-Profit Contract Advisory Committee (Meeting Schedule and Board Members)
- Meetings and Events (NFPCAC Meeting Dates & Times)
- Nonprofit Trainings, Webinars and Workshops
- Featured News (Governor's initiatives and/or agency grant opportunities)
- Funding Opportunities
- State contract agencies (Contact info and links to their grant opportunities)
- New & Emerging Nonprofits (Incorporation, SFS registration and Prequalification)

- **Contact the Nonprofit Unit** Nonprofits@exec.ny.gov

- **The New York Food Connect Database and Map Resource** <https://map.thefoodpantries.org/>

- **Next Not-for-Profit Contracting Advisory Committee (NFPCAC) Meeting**

Thursday, November 13th, 2025 from 12pm - 1:30pm

Via Zoom / NYC and Albany in-person locations

Zoom Registration Link: https://www.zoomgov.com/webinar/register/WN_pRozzVuhS367r54yx_tGqw

(After registering, you will receive a unique email confirmation containing information about joining the webinar)





Department of State
Office of Faith & Nonprofit
Development Services

PARTNERING WITH PURPOSE: ADVANCING COMMUNITY IMPACT THROUGH FAITH & NONPROFIT COLLABORATION



AN OVERVIEW OF THE NYS OFFICE OF FAITH AND
NONPROFIT DEVELOPMENT SERVICES

OCTOBER 21, 2025

MISSION AND VISION

The New York State Office of Faith and Nonprofit Development Services is a key resource for faith-based and nonprofit organizations across the state. Aligned with Governor Kathy Hochul's commitment to these communities, the Office focuses on fostering growth, equity, and connection.

Its main goal is to empower these organizations by providing essential information, facilitating access to state grants, and enhancing their capacities, creating a more inclusive and supportive environment for all New Yorkers.



Our Approach

- **Equity-Centered:** Prioritize underserved communities to ensure fair and inclusive access to resources.
- **Partnership-Driven:** Build strong, trust-based relationships with faith-based and nonprofit organizations.
- **Capacity-Oriented:** Provide essential information and resources.
- **Collaborative:** Foster interagency and interfaith collaboration to deliver comprehensive solutions.



Our Approach

- **Responsive:** Engage communities through direct outreach, listening sessions, and tailored support.
- **Resource-Focused:** Connect partners to funding opportunities, tools, and state services that enhance their impact.
- **Guided by the NYS Interfaith Council:** Work in coordination with interfaith leaders that serve as liaisons across the State to promote unity, dialogue, and serve as connectors between NYS and the community.



Key Initiatives and Impact

Coalition Building

- One-on-one engagement and stakeholder meetings
- Organizing interfaith and faith-based gatherings
- Promoting collaboration and unity across diverse groups

Capacity Building

- Led by prominent leaders like Rev. Dr. A.R. Bernard
- Emphasize the importance of interfaith dialogue and collaboration between agencies



Key Initiatives and Impact

Grants and Funding

- Provide microgrant opportunities to nonprofit organizations, including the Community Resource Room
- Assist organizations in effectively navigating and accessing state funding resources
- Identify funding opportunities to ensure that the needs of these organizations are adequately addressed

Outreach and Guide Development

- Local, regional, and statewide outreach
- Creation of resource toolkits such as guidebooks and one-pagers focused on State resources

Our Staff for YOU!

Grants and Funding

- The **Grant Program Manager** for the Office of Faith and Nonprofit Development Services ensures the equitable distribution of resources to community-based organizations through need-based grantmaking that uplifts New York's most vulnerable residents and oversees our Contract Management Specialist.
 - Our **Contract Management Specialists** work alongside faith and nonprofit organizations to navigate the state grants process, share timely funding opportunities, and offer personalized support every step of the way. Reach out to them to see how they can help your organization access resources and grow its impact.

E-mail: Xamayla.rose@dos.ny.gov or OFNDS@dos.ny.gov

Phone: (646) 561-1003

Our Staff for YOU!

Community Outreach and Guide Development

- The **Programs and Initiatives Manager** brings several years of demonstrated success in designing, leading, and implementing workforce development, youth-focused, and educational programs across higher education, nonprofit sectors, and municipal government. In this role, the Manager partners with faith leaders and nonprofit organizations throughout New York State to strengthen their capacity and advance initiatives that foster equitable, sustainable, and resilient communities.
 - Our **Program Outreach Team** partners with faith leaders to share vital resources, foster collaboration, and strengthen communities through meaningful engagement and support. Contact them to learn how they can assist your congregation or organization.

E-mail: Cloe.andrade@dos.ny.gov or OFNDS@dos.ny.gov

Phone: (646) 561-1003

Faith. Service. Impact.

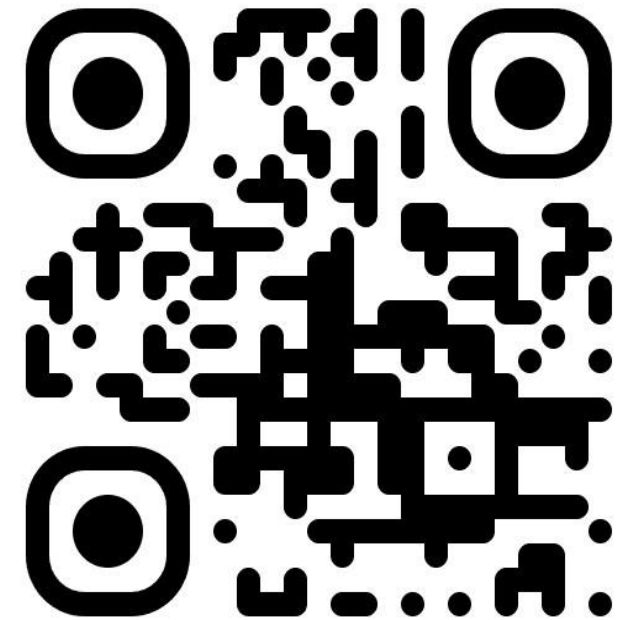
- The New York State Office of Faith and Nonprofit Development Services is your partner in progress.
- We are here to support, connect, and empower your mission
- Let's continue to foster collaboration, equity, and innovation across NYS.

Learn more and get involved by signing up for our month [E-newsletter!](#)

Sign up!

The Office of Faith and Nonprofit Development Services | Department of State

SCAN OUR QR CODE
TO VISIT OUR
WEBSITE



www.dos.ny.gov/ofnds



Department of State

Office of Faith & Nonprofit Development Services



Office of Information
Technology Services

NYS Grants Management: Getting Started

November 6, 2025

NYS Grants Management

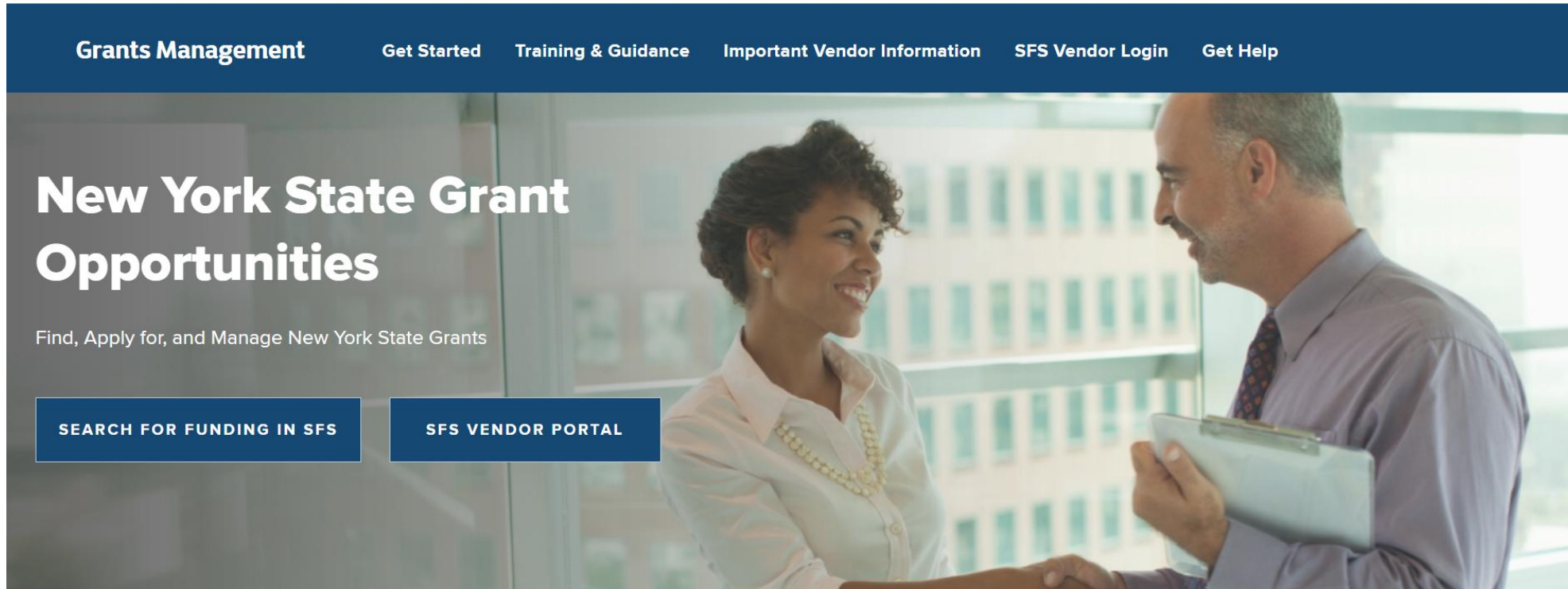
The majority of NYS Grantmaking activities are conducted in the Statewide Financial System (SFS). Grants business in SFS includes:

- Identifying Grant Opportunities
- Prequalification
- Completion and submission of grant applications
- Contract Development
- Contract Approval
- Progress Reporting
- Claims Management

The NYS Grants Management Team supports grantees with utilizing the system through training, a help desk, and providing resources. The Grants Management Team also supports:

- Agency and Grantee Business Process transformation
- Day-to-day nonprofit activities

The Grants Management Website



<https://grantsmanagement.ny.gov>

Registration

SFS Registration

SECTIONS

Overview

How to Register

Registration Form Instructions

Registration Help

Forms for Download

Get Started Apply & Manage Training & Guidance Get Help Transition to SFS Grants Gateway Login

Register Your Organization in SFS



<https://grantsmanagement.ny.gov>

SFS Registration Overview

Organizations must be registered in the Statewide Financial System to compete for New York State grants.

Types of Registration ([Forms Located here](#)):

New SFS Registration: Select this option if your organization is not already registered as a vendor in SFS. Access to Grants Management will be provided as part of your initial registration. Download, Complete, and Attach the Substitute W-9 Upload: Request for Taxpayer Identification Number and Certification

Access Grant Management: Existing SFS Vendors only. Select this option if your organization is already an SFS vendor but has not been provided access to Grants Management. Provide your SFS Vendor ID.

Disclaimer: New York State Grants Management reserves 5-10 business days from the receipt of complete materials to process a registration request. Due to the length of time this process could take to complete, it is advised that new registrants send their registration form as soon as possible. Failure to register early enough may prevent potential applicants from being able to complete a grant application on time.

SFS Registration Instructions

Download and complete the Grants Management Registration Form for Statewide Financial System (SFS) Vendors

- The form must be authorized by the head of the organization.
- The form must be notarized. The notary must complete each box in the “Acknowledgement to be completed by a Notary Public” section and then sign and stamp the form. Please note: NYS now allows Electronic Notarization. Notaries must be physically located in NYS for this service to be valid. For more information on electronic notarization, visit the NYS Department of State Website.
- If your organization does not already have a New York State SFS Vendor ID, complete and attach the Substitute W-9 Form
- If your organization already has an SFS Vendor ID, do not submit a Substitute W-9 Form.
- Return all forms by email to grantsmanagement@its.ny.gov.

Help Desk: Contact the Help Desk at grantsmanagement@its.ny.gov for assistance with your registration form.

SFS Access and Roles

SFS Access and Roles

When your organization is registered in SFS, your primary contact will receive an enrollment email with login credentials and instructions on how to access [SFS](#).

Your primary contact will designate a Delegated Administrator for your organization to manage user accounts.

Your Delegated Administrator will add users and roles to those users.

Resources to assist with this process:

- [SFS Vendor Role Guide](#) (Excel)
- [SFS Vendor Portal Access Reference Guide](#) (Interactive PDF)
- Creating a new SFS Account: [JAA-VEN101-003](#)
- Adding roles to an existing SFS Account: [JAA-VEN101-031](#)

If you do not have access to the enrollment email described above, the SFS, or if your Primary Contact is unable to reset your password, please contact the SFS Help Desk at (855) 233-8363 or at Helpdesk@sfs.ny.gov.

Prequalification

Overview

Prequalification Requirement

How to Prequalify

Required Forms and Documents

Helpful Resources

Maintaining Prequalification

Grants Management

Get Started

Apply & Manage

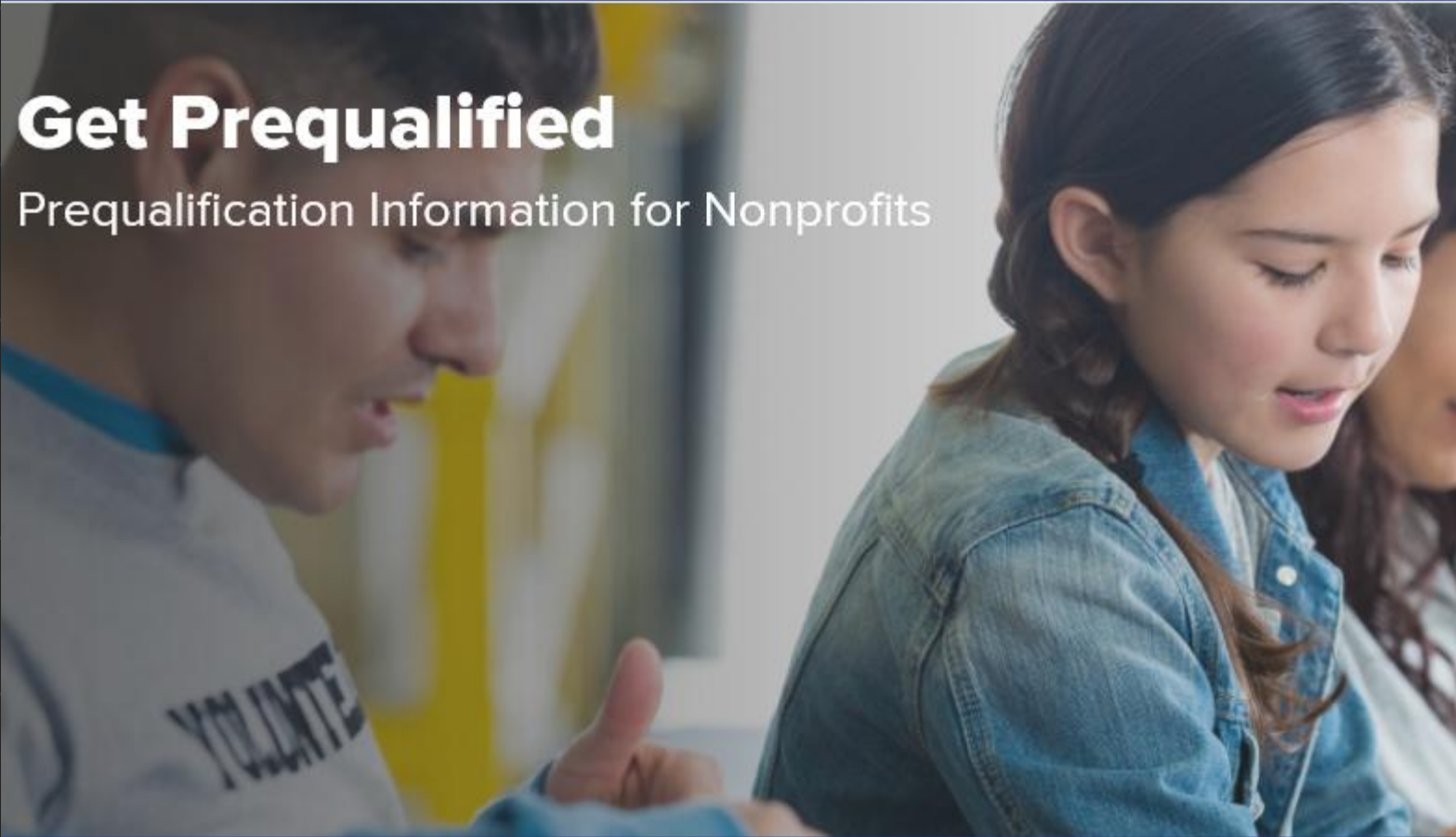
Training & Guidance

Get Help

Grants

Get Prequalified

Prequalification Information for Nonprofits



<https://grantsmanagement.ny.gov>

Overview

Nonprofit organizations must Prequalify to do business with New York State agencies before they can compete for State grants. This process allows nonprofits to address questions and concerns prior to entering a competitive bid process. Nonprofits are strongly encouraged to begin the Prequalification process as soon as possible.

To become prequalified, a nonprofit must register with the Statewide Financial System (SFS) **AND** complete an online Prequalification application. This includes completing basic questions regarding the organization and uploading key organizational documents.

Please note: Registering in SFS is NOT prequalification. It is step one. There is a separate process for Prequalification.

Disclaimer: *New York State reserves 5-10 business days from receipt of a complete Prequalification applications to conduct its review. If supplementary information or updates are required, review times will be longer. Due to the length of time this process could take to complete, it is advised that nonprofits Prequalify as soon as possible. Failure to successfully complete the Prequalification process early enough may result in a grant application being disqualified.*

Prequalification Policy

- Nonprofits must receive approved prequalification status prior to grant application and execution of contracts.
- Grant proposals from nonprofits that are not prequalified in SFS at the application due date and time will not be evaluated.
- Nonprofits are strongly encouraged to begin the prequalification process as soon as possible.
- Once prequalified, it is the responsibility of nonprofits to maintain prequalification.
- Three financial documents - the IRS990, Financial Statement, and Charities Bureau filing - expire on an annual basis.
- Current versions of these documents must be uploaded and submitted annually to maintain prequalification.

Required Questions and Documents

Categories of questions to complete:

- Organizational Capacity
- Organizational Compliance
- Organizational Integrity

Documents that must be uploaded include:

- Certificate of Incorporation of equivalent document
- DBA Certificate (if applicable)
- IRS 501C determination letter
- IRS 990
- Audit/Reviews and Findings
- CHAR500 or CHAR410
- Board of Directors Profile
- Senior Leadership Resumes
- Corporate Bylaws
- Organization Chart

[Full List of all Prequalification Questions and Documents](#)

The SFS Vendor Portal and Grants Information

To view your prequalification status in the SFS, begin by logging in to the SFS Vendor Portal.

- From the SFS Vendor Portal homepage, select the **View Your Information** tile, followed by the **View Grants Information** tile.
- Additional grants information such as Charities Registration Number, Number of Staff, Current Operating Budget, and Mission Statement can all be viewed/updated as well.

Note: To access the **View Grants Information** tile, users must be mapped to the **Delegated Admin** or **Vendor Inquiry** role.

The screenshot illustrates the SFS Vendor Portal interface. The main dashboard features several tiles, with 'View Your Information' highlighted by a red box. This tile leads to a 'Maintain Your Information' page, where the 'View Grants Information' tile is also highlighted with a red box. Clicking this tile opens the 'View Grants Information' page, which displays various prequalification details.

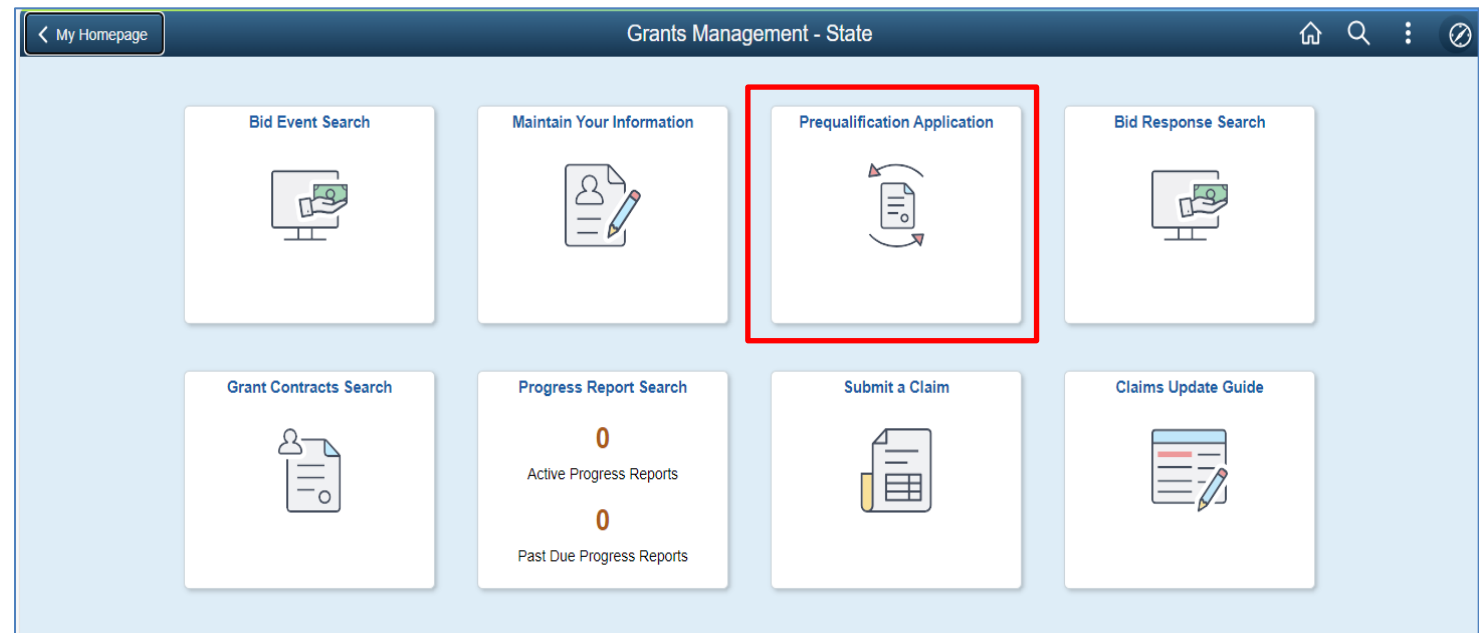
View Grants Information Page Details:

SetID	SHARE	Supplier ID
Find View All First 1 of 1 Last		
Effective Date: 06/26/2023		
Prequalification Exemption: <input type="checkbox"/>		
Prequalification Required: <input checked="" type="checkbox"/>		
Organization Type: Not-For-Profit		
Charities Registration No.:		
Exemption State/Code: N/A		
Prequalification Status: Prequalified		
Prequalification Exp.Date: 11/15/2025		
Sectarian Entity: <input type="checkbox"/>		
Mission Statement:		
Tax Year End Date: 12/31		
Current Operating Budget:		
Number of Part Time Staff: 52		
Number of Volunteers: 321		
Number of Full Time Staff: 192		

Prequalification in the SFS Vendor Portal

Select the **Prequalification Application** tile to enter and submit a new application, or work on an in-process application.

- This is also where you would go if your prequalification status has expired, and you need to submit a new application to renew your prequalification status.
- You must have an SFS Vendor Portal account and be assigned the **Prequalification Processor** role in the SFS Vendor Portal to see the **Prequalification Application** tile.



Prequalification Welcome Page

On the Welcome Page, you are presented with one of the following options:

- **Initiate a Prequalification Application:** Allows you to start a brand-new application. This option only displays for application version 1.
- **Collaborate on a Prequalification Application:** Allows you to update an application that is in progress but has not yet been submitted for NYS Agency approval.
- **Update a Prequalification Application:** Is available once an organization's previous application has been approved/expired and begins a new application version.

The screenshot shows a web browser window titled "Grants Management - State" with a "Welcome Page" tab. The page content includes a header, a main body with instructions and bullet points, and a footer with a "Next" button. A red box highlights the "Update Prequalification Application" radio button under the heading "Select an activity below".

Welcome Page

New York State requires that all non-governmental organizations seeking grant funding from the State, excluding tribal organizations, prequalify in the Statewide Financial System (SFS) unless explicitly exempted by the Division of the Budget. The prequalification process allows the State to deem an organization qualified prior to allowing them to compete for a grant and potentially receive a State contract.

- Organizations must receive approved prequalification status prior to grant application and execution of contracts.
- New York State reserves up to 5-10 business days from the receipt of a complete prequalification application to conduct its review after which a determination of "Prequalified" or "Not Prequalified" will be made.
- Due to the length of time this process could take to complete, it is advised that organizations submit their Prequalification Application as soon as possible.
- Please note that approved prequalification status does not guarantee award of a contract. If an organization submits a grant application without successfully completing the prequalification process by the application due date and time, the grant application will be disqualified.
- An organization will not be able to submit a grant application in the SFS unless they are prequalified.

To get started, select one of the following options, then hit "Next":

- "Initiate a Prequalification Application" allows you to start a brand-new application.
- "Collaborate on a Prequalification Application" allows you to update an application that is in progress but has not yet been submitted for NYS Agency approval.
- "Update a Prequalification Application" is available once an organization's previous application has been approved/expired and begins a new application version.

Some Reminders:

- Use the "Next" and "Previous" buttons to move between steps (data entered will save as you move between steps).
- Once you have provided all the required information, select "Submit" to submit your application for review.
- You will receive an email confirmation shortly after submitting your application.

Additional information and instructions related to the prequalification process can be found in the New York State Prequalification Manual for Grantees located on the [Grants Management website](#).

If you have any questions regarding the prequalification process, please contact the SFS Help Desk by clicking on the SFS Support tile on your homepage, emailing HelpDesk@sfs.ny.gov, or calling 877-737-4185 toll-free.

Select an activity below

☒ Update Prequalification Application

Supplier ID

Prequalification Application Started 04/05/2024 [View Version history](#)

Organization Type Not-For-Profit

[Next](#)

Streamlined Prequalification Process and Questions

- User-friendly screens
- Easy navigation between sections
- Save for Later
- Versioned applications

✕ Exit

Prequalification Application

⋮

Next >

Organization Information
● Visited

Required Documents
○ Not Started

Contacts
○ Not Started

Submit
○ Not Started

Not-for-profit organizations must answer the following questions designed to provide State agencies with the information needed to make informed prequalification determinations.

Save For Later

Supplier ID [redacted] Prequalification Status Application In Progress Version 2
[Supplier Information](#)
Supplier Name [redacted] Prequalification Expiration Date View Version History
Email ID test123@sfs.ny.gov Organization Type Not-For-Profit Application ID 000016132
State Agency DOH01
Department of Health
Tax Year End Date 12/31 (MM/DD)

Profile Questions

1) Within the past five years, have you, the organization, and/or any organization affiliate:
a. Been suspended or debarred from any contracting process or been disqualified on any government procurement?
If yes, identify the government entity/owner(s) involved, project(s), contract number(s), relevant dates and any remedial or corrective action(s) taken and the current status of the issue(s).

Explanation/Comments No
Text Responses

1) Within the past five years, have you, the organization, and/or any organization affiliate:
b. Been subject to a denial or revocation of a government prequalification?
If yes, identify the government entity/owner(s) involved, project(s), contract number(s), relevant dates and any remedial or corrective action(s) taken and the current status of the issue(s).

Explanation/Comments No
Text Responses

Uploading Required Documentation

Attachments can be uploaded during the **Required Documents** step of the Prequalification Application.

Organization Information
● Visited

Required Documents
● Visited

Contacts
○ Not Started

Submit
○ Not Started

Prequalification Application

< PreviousNext >

Organizations must upload documents via "Attach" or "Attach with Additional Details" link below, depending on the specific document, which will be evaluated as part of the prequalification process. Documents must be in PDF format and under 20MB in size.

Supplier ID

Supplier Name

Save For Later

Attachments

10 rows

Required Documents	Attach	View/Delete	Attach with Additional Date Details	Date Attached/Uploaded	Attached/Uploaded By
1 Certificate of Incorporation or Equivalent Document	Attach	View/Delete	Attach with Additional Date Details		
2 Certificate of Assumed Name or DBA, if applicable	Attach	View/Delete	Attach with Additional Date Details		
3 IRS 501(c) Determination Letter	Attach	View/Delete	Attach with Additional Date Details		
4 Board of Directors Profile	Attach	View/Delete	Attach with Additional Date Details		
5 Senior Leadership Resumes	Attach	View/Delete	Attach with Additional Date Details		
6 Corporate Bylaws	Attach	View/Delete	Attach with Additional Date Details		
7 Organization Chart	Attach	View/Delete	Attach with Additional Date Details		
8 IRS 990	Attach	View/Delete	Attach with Additional Date Details		
9 Financial Statement/Audit	Attach	View/Delete	Attach with Additional Date Details		
10 CHAR500 or CHAR410	Attach	View/Delete	Attach with Additional Date Details		

Comments

Adding Prequalification Contacts

Enter prequalification-specific contacts to receive system-generated reminders and notifications.

✕ Exit

Prequalification Application

⋮

< Previous

Next >

Organization Information

● Visited

Required Documents

● Visited

Contacts

● Visited

Submit

☐ Not Started

Identify the contact information for your organization.

Supplier ID

Save For Later

2 rows

⌵

🔍

↕

	SetID ⌵	Supplier ID ⌵	Contact Name ⌵	Telephone ⌵	Contact Type ⌵	Email ID ⌵		
1	SHARE	<input type="text"/>	Jane Doe	555-123-4567		jdoe@test.com		
2	SHARE	<input type="text"/>	Bob Smith	555-123-4568		bsmith@test.com		

Add Contacts

Submission

- Prequalification (PQ) Applications must be submitted for evaluation by NYS Prequalification Specialists (PQS)
- PQ applications may be returned to a vendor if the PQS finds deficiencies or needs additional information.
- If additional information is required, log into SFS and navigate to your application. Updates can be made when the PQS returns the application to you.
- PQ applications expire annually (based on the expiration date of the 990 uploaded)
- People listed in the Contacts section of the application will receive warning emails when an application is due to expire.
- Proactively complete and submit the next version of the PQ application prior to expiration.

The screenshot shows the 'Prequalification Application' form. On the left, a sidebar contains sections: 'Organization Information', 'Required Documents', 'Contacts', and 'Submit'. The 'Submit' section is highlighted with an orange background. The main content area contains instructions to click the 'Submit' button, a confirmation message about email communication, and an 'Attestation' section with a 'Yes' radio button selected. At the bottom, there are 'Review' and 'Submit' buttons, with the 'Submit' button highlighted in green.

Step	Action
63.	To submit the application for agency review, click the Submit button.

The screenshot shows the 'Submit Prequalification Page'. It features a green checkmark icon and the text 'You have successfully completed your Prequalification application.' Below this, there is a 'Submit to Prequalification Specialist' button highlighted with a green box. There is also a 'Return to Prequalification Application' link.

Prequalification Resources

A variety of resources are available to assist with prequalification.

A complete overview of the policy, questions, and required documents can be found in the [Grantee Prequalification Manual](#).

Additional helpful documentation (e.g., Organization Chart Examples, Sample Board of Directors Profile, Senior Management CV Templates, etc.) to assist you with completing your Prequalification Application is available on the [Grants Management Website](#).

Step-by-step guidance focused on entering a Prequalification Application in the SFS Vendor Portal is available in the **Enter and Submit a Prequalification Application** (Begins on Page 23) topic in the [Grantee Processing in SFS Handbook](#).

A webinar focused on [entering & submitting a Prequalification Application](#) is available to playback on-demand.

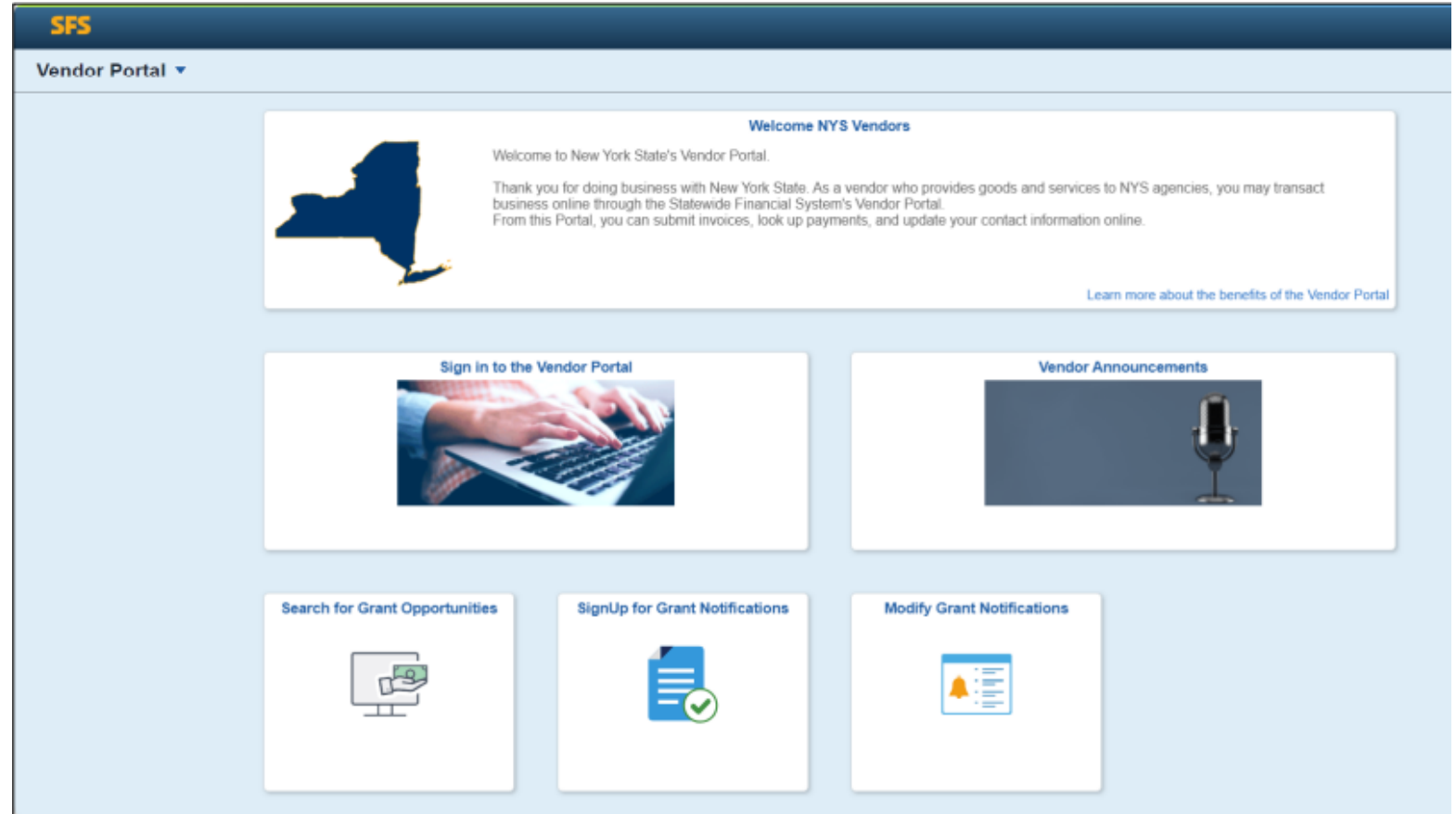
A webinar focused on how to [renew an expired Prequalification Application](#) is available to playback on-demand.

Bid Events

Using the SFS Public Portal

Using the SFS Public Portal, prospective grantees and the general public can:

- Search for Bid Events
- Sign up for Bid Event notifications
- Modify contact information or preferences previously selected for Bid Event notifications



- SFS Vendor Portal credentials are not required to access the SFS Public Portal

[SFS Public Portal Landing Page](#)

Searching for Bid Events

Bid Events can be searched for in a variety of ways, including by:

- Status (e.g., Available, Anticipated, etc.)
- Eligibility (e.g., Not-For-Profit, Governmental Entity, etc.)
- Service Area (e.g., Health Services, Family Supports, etc.)
- To respond to a Bid Event, grantees must have credentials to access the SFS Vendor Portal and nonprofits must be prequalified.

[Search for Bid Events](#)

Search for Grant Opportunities

Enter the search criteria and click the Search button

▼ Search Criteria

Event ID

Search by Grant Opportunity

Search by Due Date

From

To

Search by Status

Available ▼

Search by Eligibility

Not-For-Profit ▼

Search by Funding Agency

Search by Service Area

Government Supp ▼

Search

Clear Criteria

Signing up for Notifications

Individuals can sign up to be notified when Bid Events are posted in SFS.

- No login required
- Enter a few basic fields
- Choose the Service Area(s) (e.g., Health Services, Family Supports, etc.) you are interested in being notified about

*First Name	<input type="text"/>
*Last Name	<input type="text"/>
*Organization	<input type="text"/>
*Email	<input type="text"/>
*Confirm Email	<input type="text"/>

Service Area Preferences

Select the checkbox next to the service area or service areas you wish to be notified about.

[Click here](#) for a description of each service area.

☐ Select/De-Select All

- ☐ Health and Human Services
- ☐ Education Supports
 - ☐ Family Supports
 - ☐ Health Services
 - ☐ Housing and Shelter Services
 - ☐ Justice Services
 - ☐ Workforce Development

- ☐ Non Health and Human Services
- ☐ Agricultural Supports
 - ☐ Environmental Supports
 - ☐ Public Transportation Services
 - ☐ Public Safety Supports
 - ☐ Government Supports

[Sign-up for Notifications](#)

Direct Links to Commonly Used On-Demand Training in SFS Coach



- SFS Vendor Portal Role Reference Guides
 - [SFS Vendor Role Guide](#) (Excel)
 - [SFS Vendor Portal Access Reference Guide](#) (Interactive PDF)
- Commonly used step-by-step job aids to assist with creating/managing SFS accounts and role mapping
 - Creating a new SFS Account: [JAA-VEN101-003](#)
 - Adding roles to an existing SFS account: [JAA-VEN101-031](#)
- Video shorts
 - [Creating a new vendor user and adding roles](#)
 - [Adding roles to an existing vendor user](#)
 - [Using Grants Management in SFS Tile Functionality](#)
 - [Renewing a Prequalification Application](#)
- Grantee Handbook
 - [Grantee Processing in SFS](#)
- On-demand vendor/grantee webinars (recordings of instructor led training sessions)
 - [Entering & submitting a Prequalification Application](#)
 - [Searching for & responding to grant opportunities](#)
- Presentation from the vendor/grantee instructor led training sessions
 - [Entering a Prequalification Application](#)
 - [Searching/Responding To Grant Opportunities](#)
- Basic troubleshooting (for any SFS user)
 - [Troubleshooting Tips for SFS Users](#)

SFS Help Desk

- Questions regarding SFS functionality can be submitted to the SFS Help Desk.
 - Email: helpdesk@sfs.ny.gov
 - Phone: (518) 457-7717 or (855) 233-8363 (toll free)
 - Through the SFS Support Tile in the SFS Vendor Portal
- Please include as many details as possible when contacting the Help Desk:
 - A detailed description of the issue.
 - The SFS User ID you were using when you encountered the issue.
 - The date and time you encountered the issue.
 - The name of the training or reference material that you were following when you encountered the issue (if applicable).
 - The name of the page you were on when encountering the issue.
 - Impacted transaction IDs (if applicable).
 - Screenshots of the entire page where you are experiencing trouble including the URL and any error messages you are receiving (if applicable).
- As a reminder, the [Troubleshooting Tips for SFS Users](#) guide provides a list of basic troubleshooting tips, reminders, and contact information for users who are unable to log in to the system or need assistance with the system.
- **Note:** Help Desk ticket responses will come from nyoscprod@service-now.com.

Questions





**Office of Temporary
and Disability Assistance**

NYS Food Security & Opportunities

November 6, 2025

Governor Hochul is Fighting for New Yorkers

"Washington Republicans have made it clear, they do not care about safeguarding the lifesaving programs and health care systems that millions of New Yorkers rely on every day," Hochul said in a statement. "That's the reality — but here's another reality: I will never back down from the fight to protect New Yorkers and the resources that they need to support their families."

Governor Kathy Hochul



A look at Hunger in New York State

- 14.5 % of New York State resident, or 2.8 million people lived in food insecure households in 2023.
- 19% of children in the State (750,180)
 - 9.9% older residents (478,267)

Service Level Increase in NYS increases since the Pandemic

- New York food banks reported serving 62% more households and individuals in 2022 compared with 2019.
- Alliance Members (Food Pantries) have reported service level increases up to 600% from pre-pandemic (2020–2023). (+ 70% increase average)
- A 9.1% increase in the cost of food since April 2022.

U.S. Philanthropy Plummeted as Donors Disappeared

Giving to nonprofits in the United States plunged during 2022, led by the disappearance of individual donors.

- Giving down 3.4% in current dollars (10.5% after adjusting for inflation).
- Economic uncertainty, inflation, individuals returning to previous giving levels after the pandemic surge.
- Decline in the number of donors are the key culprits in the drop, according to researchers for *Giving USA 2023: The Annual Report on Philanthropy for the Year 2022*. |

Federal Government Decimates Food Security

- In early July 2025, the Republicans in Congress passed a bill that dramatically impacts the social safety net of those in need of the support.
- Federal changes to the Supplemental Nutrition Assistance Program (SNAP) were approved by Congress and signed into law that will negatively affect nearly 3 million of our fellow New Yorkers who depend on this food assistance each month, while making the work of State agencies and local partners more difficult.
- The legislation cuts federal SNAP funding
 - Shifts unsustainable costs onto states and local governments
 - Creates barriers designed to make it harder for people to qualify for SNAP, despite meeting income eligibility requirements.

Federal Cuts –cont.

- These actions will cost New York State & local governments a combined \$1.4 billion annually, putting more than 300,000 New Yorkers at risk of losing benefits.
- Other harmful provisions include the elimination of funding for the SNAP-Ed nutrition education program, an important component of New York's efforts to fight food insecurity and improve the health of SNAP recipients.
- Many community-based organizations will also face budgetary reductions at a time when the need in communities across our state remains heightened.

Governor Hochul & The Affordability Budget

Universal School Meals & Summer EBT

Universal School Meals

- Ensures all of New York's over 2.7 million students can receive breakfast and lunch for free at school. The universal school meals initiative is estimated to cover the cost of school meals for an additional 300,000 students across the State and save families \$165 on groceries per child each month.

Summer EBT-

- New York opted into the USDA Summer Electronic Benefit Transfer Program for Children (Summer EBT). More than \$200 million in federal funding will be allocated to New York. States will pay 50 percent of the administrative costs of operating the program, as required by the federal government. USDA will cover the other half.
- Eligible families with school-age children will receive \$120 per child during the summer months. Approximately 2 million New York children are expected to qualify.

Child Tax Credit & Inflation Refund Checks

Child Tax Credit

- 1.6 million New York Families will receive an annual tax credit of up to \$1,000 per child under the age of 4 and up to \$500 per child from ages four through sixteen. This is the largest expansion of NY's child tax credit in its history. This will benefit approximately 2.7 million children statewide, doubling the size of the average credit going out to families.

Inflation Refund Check –While inflation has driven prices higher, sapping the income of New Yorkers, it has also driven sharp increases in the State's collection of sales tax. The FY 2026, Governor Hochul's plan to send New York's first-ever inflation refund checks, giving money back to over 8 million New York taxpayers.

- Joint tax filers with income up to \$150,000 will receive a \$400 check. Joint filers with income over \$150,000 but no greater than \$300,000 will receive a \$300 check.
- Single tax filers with income up to \$75,000 will receive a \$200 check, and single filers with incomes over \$75,000 but no greater than \$150,000 will receive a \$150 check.



NYS Opportunities for Not For Profits

Procurement Opportunities for CBO's

- Centralized contracts were designed primarily to meet the needs of government agencies for commodities, technologies and services
- NYS Law allows some charitable organizations to qualify to use the contracts if they meet certain criteria.

Offer health, welfare or recreational services.

Services are provided regardless of recipient's ability to pay

Domestically incorporated as a not-for-profit corporation through the Department of State's Division of Corporations.

Registered as a charity with the Attorney General's Charities Bureau

Receive at least \$50,000 in charitable donations, contributions, and/or government grant funding annually.

Application documents may be downloaded from the OGS Procurement Services website:

<https://ogs.ny.gov/procurement/ogsprocurement-services-centralized-contract-eligibility-application>

NYS Restaurant Meals Program (RMP) & Not for Profit Task Force

NYS Restaurant Meals Program

- Began Statewide in January 2025.
- The program allows for New Yorkers on SNAP who are elderly, disabled or homeless and their spouses who may have difficulty preparing or storing food, to use their SNAP benefits to purchased prepared meals at a participating restaurant .
- Any restaurant that meets basic criteria—namely, deriving at least 51% of sales from prepared foods and offering a 10% discount on all menu items for RMP participants—can apply to participate.
- A current list of participating restaurants can be found here:

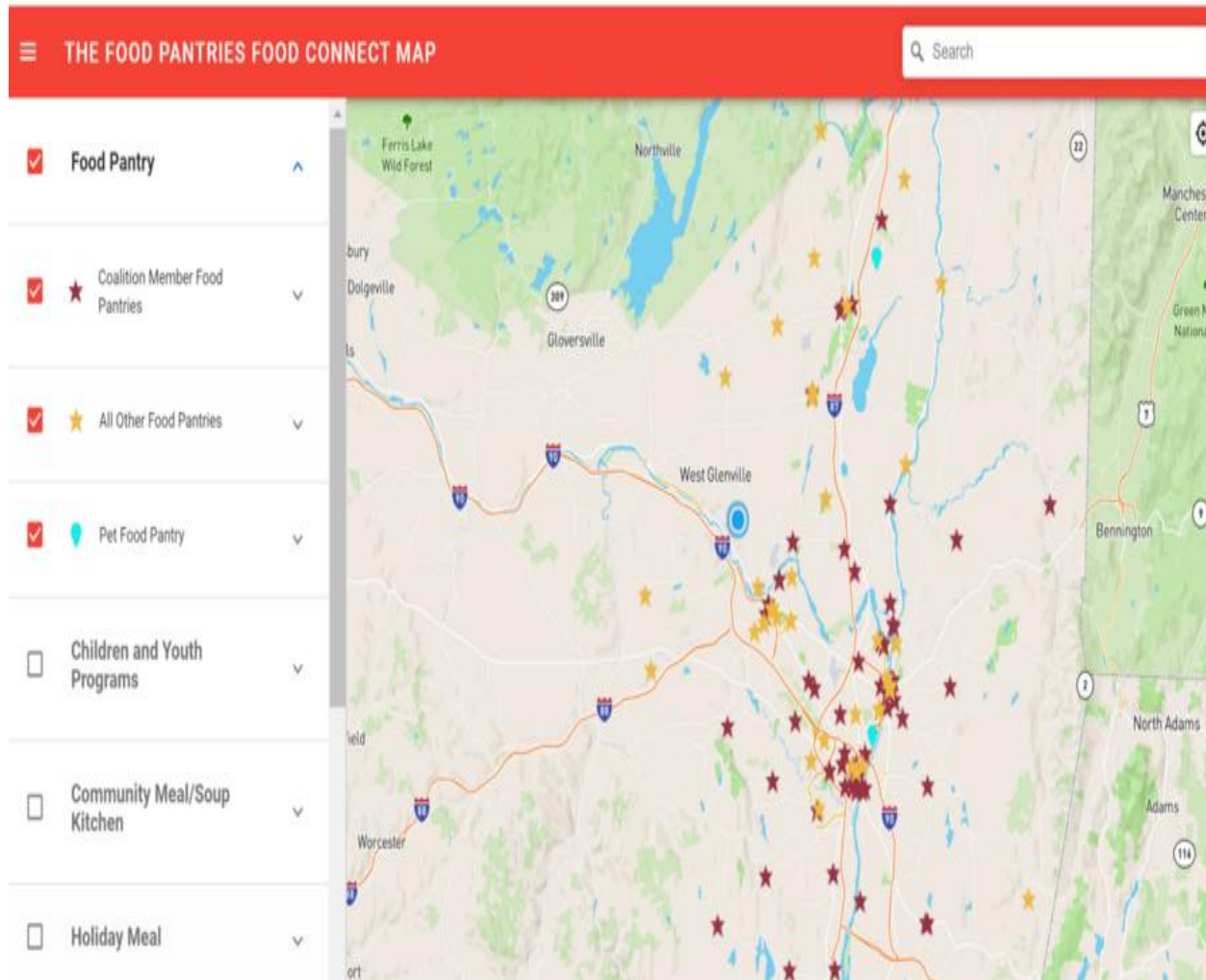
Restaurant Meals Program - Participating Restaurants | OTDA.

Not For Profit Opportunity Task Force

- Many community based not for profits are reeling from a loss of federal funding.
- Program capacity has been compromised leaving agencies and clients vulnerable
- A Task Force was created under the leadership of the Governor's Not for Profit Unit and Governor Regional Representatives to present available resources provided by New York State.



Find Food Now – Up to date Statewide Map



[Find Food Now – The Food Pantries For The Capital District](#)

Asset map that includes resources such as food pantries, community and senior meals, summer feeding programs for children, and product access. Most up to date resource created during Covid

Anti-Hunger Federal & State Program

Federal & State Food Programs

- **Supplemental Nutrition Assistance Program (SNAP)** (formerly Food Stamps) helps people with limited income buy food. Benefits are provided on an electronic card that is used like an ATM card and accepted at most grocery stores.
- **(Food for) Women, Infant and Children (WIC)** provides pregnant women, mothers, and young children with healthy food and support services for prenatal care, breastfeeding, and nutrition.
- **Hunger Prevention Assistance Nutrition Program (HPNAP)** State funds for Food Banks & Emergency Feeding Programs
- **Nourish New York (NNY)** helps people who are food insecure to access the nourishment that they need, while providing a market for farmers to sell their products.
- **Commodity Supplemental Food Program (CSFP)** offers free, nutritious foods to adults aged 60 years of age and older.
- **Child & Adult Care Food Program (CACFP)** aims to improve the nutritional quality of meals served to children and adults in various care settings.

Federal & State Food Programs

- Nutrition Incentives(Fresh Connects, Double Up, Health Bucks) SNAP healthy incentive programs encourage people participating in SNAP to purchase healthy foods by providing a coupon, discount, gift card, bonus food item or extra funds.
- 30% New York State Initiative, which provides an additional \$0.25 in state reimbursement for each lunch meal to participating schools. To qualify, schools must spend at least 30% of their total food costs on eligible New York-produced food products and apply annually to the State Department of Agriculture and Markets by the August 15th deadline.
- Medicaid 1115 Waiver that allows for nutrition, housing, transportation, and navigation to other needed services. Not for Profits can become a part of the Social Care Networks in their area if they meet the criteria and can be paid for their services they provide. This can be an additional source of revenue for the Not for Profits if they meet the qualifications.

NYS Grant Opportunities

- **Overall**

https://esupplier.sfs.ny.gov/psc/fscm/SUPPLIER/ERP/c/NUI_FRAMEWORK.PT_LANDINGPAGE.GBL?&lp=ERP.SUPPLIER.NY_SUP_PUB_HOMEPG_FL&lp=ERP.SUPPLIER.NY_SUP_PUB_HOMEPG_FL

- **Agencies**

- New York State Council of the Arts (NYSCA)

- [NYSCA Grant Opportunities](#)

- Division of Criminal Justice Services (DCJS)

- [DCJS Grant Opportunities](#)

- Department of Labor (DOL)

- [DOL Grant Opportunities](#)

NYS Grant Opportunities

- Office of Children and Family Services (OCFS)
 - [OCFS Grant Opportunities](#)
- Office of Mental Health (OMH)
 - [OMH Grant Opportunities](#)
- Department of Health (DOH)
 - [DOH Grant Opportunities](#)
- Office of Temporary and Disability Assistance (OTDA)
 - [OTDA Grant Opportunities](#)

Questions



Thank You.

Susan Zimet

NYS Food and Anti- Hunger Policy Coordinator

Office of Temporary and Disability Assistance
40 North Pearl Street, Albany, New York 12243

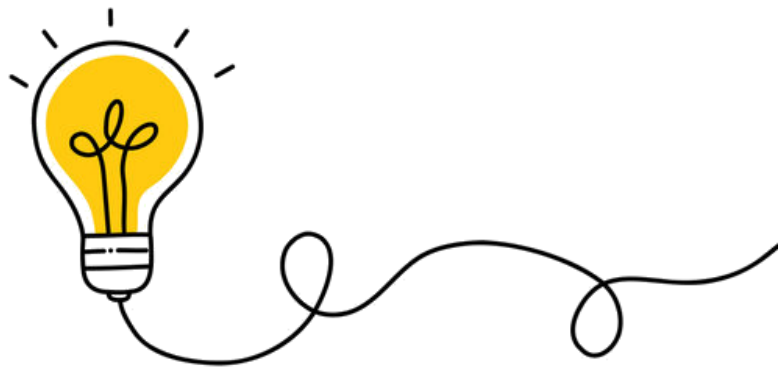
518-486-3256 (c) 518-949-3700 |
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www.otda.ny.gov



**Office of Temporary
and Disability Assistance**

Thank you

REMINDER...



COAE Monthly Program Meeting
Thursday, November 13, 2025
11:00am - 12:00pm